

**Calgary Blizzard
Soccer Club
Policies &
Procedures**Chapter:
**RISK MANAGEMENT &
CONFLICT RESOLUTION**Subject:
PLAYER PLACEMENT APPEALSAuthorization:
APPROVEDWhite Paper:
N/ADate:
August 10, 2023

POLICY NUMBER: 16-2**REFERENCE:** n/a**POLICY:** A CBSC player or if a minor, the player's parent (the "Complainant") may appeal a decision regarding his or her placement on any CBSC team.

To submit a player placement appeal, the Complainant shall complete the Player Placement Appeal Form (available on the CBSC Website at <https://calgaryblizzard.com/policies-faq>) and submit the completed form within 5 business days following the applicable player placement decision to appeals@calgaryblizzard.com. Incomplete or late appeal forms shall not be considered. An administration fee of \$100 must also be submitted via EFT or e-transfer with the application to be deemed complete. If the appeal is successful, this fee will be fully refunded upon completion of the process.

Completed Player Placement Appeal Forms delivered within 5 business days will be reviewed by the appropriate CBSC Technical Director and the CBSC Sporting Director. No phone calls or requests for in-person meetings will be accepted regarding any Player Placement Appeal.

A decision in writing and communicated by email will be provided within seven business days following receipt of a completed appeal which may include a description of the determining factors, reasons for changes to the player placement (if appropriate) and expectations of the player moving forward.

There are no further appeals of these decisions.

